

Journal of the Agronomy Faculty

Zulia University

<http://www.revfacagronluz.org.ve>

1. General

- 1.1. The journal of the Faculty of Agronomy of Universidad del Zulia publishes original and unedited scientific articles, technical notes, fast communications and invited articles, that is, information that has not been published or simultaneously submitted to another journal for its publication, from authors interested in the agriculture field. In the hypothetical case that the author or authors have sent or published the manuscript simultaneously in another journal, they will not be able to publish any other article in this journal.
- 1.2. Manuscripts submitted for publication and communications related to editorial matters should be referred to the editor in chief of the Journal of the Agronomy Faculty of Universidad del Zulia, Agronomy Research Institute. University campus. Agriculture section. Guajira avenue. Maracaibo, Zulia state. Maracaibo, 4005 ZU. Zip code 15205. Email: revagronomia@fa.luz.edu.ve; agrorrevistaluz@gmail.com.
- 1.3. Manuscripts written in Spanish, Portuguese or English are accepted with a summary in Spanish or Portuguese and another in English (Abstract).
- 1.4. The manuscripts should be submitted electronically to the e-mails indicated before. The manuscript should not exceed 20 pages (10 for technical notes), including tables, figures and diagrams. The manuscript must be made accompanied by an authorization signed by all authors, requesting its publication, accepting editorial standards and yielding the rights of publication; additionally, a communication letter expressing that there are or are not conflicts of interest. In addition, a paragraph before the literature cited must be presented containing the funding source of the submitted research, if this is the case. All these requirements will be sent electronically. The models of all letters are available on the website of the journal (<http://www.revfacagronluz.org.ve>).
- 1.5. All manuscripts will undergo an initial evaluation by the Editor-in-Chief and the associate editors (consisting of experts in the different areas of knowledge), after the preliminary approval referees will be assigned, by which the Editorial Committee reserves the right of submitting to arbitration the manuscripts and publish articles that meet the criteria for publication established in the journal.

- 1.6. The manuscripts that exceed the preliminary evaluation will be refereed by specialists in the area of knowledge through the double-blind method. All manuscripts will be sent to external referees to be assessed, they will have two weeks to carry out the evaluation. The authors must send a list of five (5) potential arbitrators (national and/or foreign) with their corresponding institutional addresses and e-mail address; they cannot belong to the same institution of the authors of the manuscript. In order to publish the manuscript, it should at least have two positive evaluations, even if it presents corrections.
- 1.7. If the manuscript has at least **two positive opinions**, the research can be published as long as its content is compatible with the times, editorial and thematic lines of the journal. Once the author receives the reviews of the evaluators, the author must answer point-by-point and must incorporate the corresponding modifications in the text in a period of no more than **two weeks**. If during this period, the journal has not received the response of the authors, the Editorial Committee will withdraw the manuscript. With two negative opinions the manuscript will be **rejected**. In the case of having one positive opinion and one negative, the manuscript will be sent to a third referee, whose report will be final and unappealable.
- 1.8. Once accepted the manuscript for its publication, the Editorial Board will not accept modifications on its content and a statement will be requested specifying that the journal will have the rights of publication, it must be signed by all authors. The communication model is available on the website of the magazine (<http://www.revfacagronluz.org.ve>).
- 1.9. The journal of the Faculty of Agronomy (LUZ) reserves the right to accept or reject manuscripts submitted for publication, and will make suggestions aimed to improve the appearance and to ensure the integrity of the publication; therefore, the Editorial Committee reserves the right to adjust the article to maintain consistency in the style of the journal. The acceptance of an assessed and approved contribution does not imply immediate publication. In addition, the journal has the final decision for the publication, as well as the volume in which the material accepted will be published.
- 1.10. After editing and having done the style correction, the authors will receive galley proof of the article, which should be carefully reviewed and returned to the Publisher within a maximum period of 72 hours.

2. Presentation

- 2.1. The manuscripts must be transcribed in a word processor compatible with PC (MS-Word).
- 2.2. The design of the page must include the following parameters: paper size letter (8.5" × 11" or 21.59 cm x 27.94 cm) printed in only side of the paper,

leaving broad margins (2.5 cm) and must include numbering of continuous lines, pages and Interlinear double spacing.

- 2.3. The manuscript must be divided into sections in the following order: title in Spanish, title in Portuguese and English, authors, precise institutional address, email of the correspondence author, summary, key words, abstract, key words, introduction (includes literature review), materials and methods, results and discussion, conclusions, recommendations (optional), acknowledgment (optional), source of funding, literature cited, legends, tables and figures, including legends in each case.
- 2.4. The name of the authors must be complete (first and last name). Later, the affiliation of the authors must be written and it must be indicated who will be the author of correspondence.
- 2.5. Capital letters should not be used except to start titles, subtitles, paragraphs, after a point and proper names.
- 2.6. Citations in the text should be indicated by the author-date category. For example:

Jiménez, 1997 → Jiménez (1997), (Jiménez, 1997).

Ewel J. and A. Madriz, 2007 → Ewel and Madriz (2007), (Ewel and Madriz, 2007).

Avilán, L., F. Leal and D. Batista, 1992 → Avilán *et al.* (2007), (Avilán *et al.*, 2007).

No references should be used in the summary or abstract.

- 2.7. Once received the manuscript changes of authors will not be accepted.

3. Summary and abstract

These must not exceed 250 words (150 for technical notes), including: reason, objectives, materials and methods, results and conclusions. These must be written in a single paragraph at double space. At the end of the summary must be included from three to six keywords that would identify the content of the scientific article or TechNote.

4. Introduction

It should include a justification, brief review of the current literature of the topic and must end with the objective of the research.

5. Materials and methods

The materials employed must be identified, including registered brands (if it is the case). The methods and techniques used must be specified as possible through references, unless concerning unusual

or new methods. The methods of statistical analysis used in the research must be specified as well as the used programs (software). In this section writing should be chronological, in such a way that any researcher can repeat the techniques. References to tables, figures and diagrams can be done. Decimal numbers will be indicated with a comma.

6. Results and discussion

The results should be analyzed based on previous research and relate them with mechanisms and processes of the area of study. It is important to end this section with a paragraph where the practical or theoretical implications of the research are presented.

7. Conclusions

Must provide an answer and must be in concordance with the objective proposed.

8. Recommendations (optional)

9. Financing source

10. Literature cited

10.1. The literature cited should be easily accessible to any reader, avoid restricted quotations such as thesis, summaries of scientific events, mimeographed. References should be arranged alphabetically.

10.2. Conventional abbreviations that are internationally accepted must be used for the names of the journal and periodicals (refer to the World List of Scientific Periodicals).

10.3. Articles of refereed journals (insert the name of the journal in abbreviated form):

Corona, M., A. Díaz, G. Páez, J. Ferrer, Z. Mármol and E. Ramones. 1996. Extracción y caracterización de pectinas de la corteza de parchita. *Rev. Fac. Agron. (LUZ)*. 13(6):785-791.

10.4. Books

Gardner, E.J., M.J. Simmons and D.P. Snustad. 1991. *Principles of genetics*. Eight edition. John Wiley & Sons, Inc. New York. 455 p.

10.5. Chapters of books:

Prins, R.A. and R.T. Clarke. 1980. Microbial ecology of the rumen. p. 179-204. *In: Ruckebusch F. and P. Thivend (Eds.)*. Digestive physiology and metabolism in ruminants. First edition. AVI Publishing Company, Inc. Westport, Connecticut.

10.6. Technical reports:

Comisión del Plan Nacional de Aprovechamiento de los Recursos Hidráulicos (COPLANARH). 1975. Atlas inventario nacional de tierras. Región Lago de Maracaibo. Tecnicolor S.A. Caracas, Venezuela. 275 p.

10.7. Government publications:

Morales, D., E. Fuenmayor, J. Colina, A. Sánchez and L. Arias. 1982. Diagnóstico agroecológico de la región zuliana. Fondo Nacional de Investigaciones Agropecuarias (FONAIAP). Serie C N° 1-05. FONAIAP Ed. Maracaibo, Venezuela. 55 p.

10.8. Programs and Software:

SAS Institute, Inc. 1985. SAS user's guide: Statistics. 5th edition. SAS Inst., Inc., Cary, NC.

10.9. Electronic publications:

Martínez, A. 2002. Agricultura de conservación. I Jornada Iberoamericana de Agricultura de conservación. Available on: <http://www.ecaf.org/Espana/zaragoza.htm>. Date of consultation: July 2004.

11. Tables, figures and diagrams

11.1. Tables must be included at the end of the manuscript, in the same file.

The figures and diagrams must be made with black lines on white background, using for this the programs MS-Power Point, Excel or Harvard Graphics. JPG, GIF, TIF or BMP formats may also be used and will be at the end of the manuscript, not in separate files.

11.2. Tables, figures, diagrams and photos must be identified with Arabic numbers (without using the symbol N°), in consecutive order,

indicating the corresponding source when are not of its authorship, and including the legend that describes the idea clearly to avoid the need of resorting to the text for its comprehension. Pictures, figures and diagrams must be sent in editable formats.

11.3. The location of tables, figures, photographs and diagrams must be designated in the margin of the text of the manuscript.

11.4. Tables must be titled in the upper section. Figures, photographs and diagrams will be titled at the bottom. The sources should be indicated at the bottom.

11.5. The photographs must be digital of optimum quality with at least 3 megapixels. Color photographs can be placed free of charge.

12. Units

Litre	L
Milliliter	mL
Millimeter	mm
Kilogram	kg
Gram	g
Milligrams	mg
Milligrams x liter	mg · L ⁻¹
Kilometer	km
Meter	m
Squared meter	m ²
Centimeter	cm
Second	s
Minute	min
Hour	h
Hectare	ha
Potassium	K
Phosphorous	P
Nitrogen	N
Tons	t

13. Nomenclature

- 13.1. Chemistry and biochemistry. The names of chemical compounds should be cited according to Chemical Abstracts (Chemical Abstracts Service, Columbus, Ohio State University) and their indexes.
- 13.2. The biochemical terminology, including abbreviations and symbols must be done according to the International Commission of Biochemical Nomenclature.
- 13.3. Consultations of the summary of most common abbreviations can be done in: Journal of Animal Science, Journal of Biological Chemistry, Archives of Biochemistry and Biophysics and the Handbook of Biochemistry (latest editions).
- 13.4. Taxonomic. Binary nomenclature (genus and species) must be used in *italics*, including the name of the descriptor when it is first mentioned.

- 13.5. Genetics. The application of the terms phenotype and genotype should be used according to Demerec *et al.*, 1966 (Genetics 54:61-74).
- 13.6. Abbreviations and units. Units and abbreviations of the international system (IS) should only be used. Abbreviations of the IS and/or non-standard abbreviations should be explained when they first appear in the text. Points should not be used in abbreviations.

14. Final instructions

- 14.1. Once received the observations of the reviewers the correspondence author must return the corrections in a period no longer than 15 days; after this time the magazine will not be responsible of the management of the article. Once the manuscript is accepted, the author of correspondence will be informed of the approximate time of publication.

Updated: December 2016